



## Audit of Digital Technologies



Digital Technologies  
Coordinator





# Audit of Digital Technologies

## Training

### Whole school:

Over the past 12 months, what whole school training has been provided to staff that relates to Digital Technologies? This could include welfare training

Who?	What? Provide basic detail.	When?	Will some people need more training? Are there gaps?
Teaching staff			
Support staff			
Leadership			
Volunteers			
Other			

### Key actions Digital Technologies Coordinator needs to take:

What training gaps have you noticed? What level of urgency is needed? How will these actions support school improvement?





# Audit of Digital Technologies

## Training

### Individuals:

Over the past 12 months, what individual training have staff had that relates to Digital Technologies? This may include specific individuals such as previous Digital Technologies Leads, SENCOs, NQTs/RQTs etc.

Who?	What? Provide basic detail.	When?	Will some people need more training? Are there gaps?
Teaching staff			
Support staff			
Leadership			
Volunteers			
Other			

### Key actions Digital Technologies Coordinator needs to take:

What training gaps have you noticed? What level of urgency is needed? How will these actions support school improvement?





# Audit of Digital Technologies

## Training

### Personal training:

Over the past 12 months, what training/professional development have you had? This could include cluster meetings and Digital Technologies groups.

Who?	What? Provide basic detail.	When?	Will some people need more training? Are there gaps?
Teaching staff			
Support staff			
Leadership			
Volunteers			
Other			

### Key actions Digital Technologies Coordinator needs to take:

What training gaps have you noticed? What level of urgency is needed? How will these actions support school improvement?



# Audit of Digital Technologies

## Stakeholders

Indicate as accurately as you can on the table below where you see your school fits against the statements.

	Indicator			Why have you marked that response?	Any actions needed?
Leadership reports are submitted/presented regularly.	No	Partially	Yes		
Budgets are known and accessible, the Digital Technologies Coordinator has a good understanding and influential purchasing power.	No	Partially	Yes		
There is a welfare/online safety panel which holds termly meetings .	No	Partially	Yes		
The Welfare Officer and Digital Technologies Coordinator share information as and when necessary to support further improvement to the provision of online safety.	No	Partially	Yes		
Parents/carers are kept up to date with latest initiatives, particularly online safety.	No	Partially	Yes		
Communication and work in the wider community happens, i.e. forging links with high schools, businesses and community groups.	No	Partially	Yes		
<b>Key actions Digital Technologies Coordinator needs to take:</b> <b>What significant actions, if any, do you need to take to improve Digital Technologies? What is urgent?</b>					



# Audit of Digital Technologies

## Digital Technologies curriculum

Indicate as accurately as you can on the table below where you see your school fits against the statements.

	Indicator			Why have you marked that response?	Any actions needed?
A Digital Technologies curriculum is in place.	No	Partially	Yes		
The Digital Technologies curriculum is up to date.	No	Partially	Yes		
It is fit for the school's needs.	No	Partially	Yes		
All year groups use the curriculum.	No	Partially	Yes		
It is easy to follow and intuitive for less skilled staff.	No	Partially	Yes		
Progression of skills is clear.	No	Partially	Yes		
Students appear to enjoy the rich learning opportunities the scheme facilitates.	No	Partially	Yes		

**Key actions Digital Technologies Coordinator needs to take:**

**What significant actions, if any, do you need to take to improve Digital Technologies? What is urgent?**





# Audit of Digital Technologies

## Assessment

Indicate as accurately as you can on the table below where you see your school fits against the statements.

	Indicator			Why have you marked that response?	Any actions needed?
	No	Partially	Yes		
Assessment procedures for Digital Technologies					
Assessment is fit for purpose for school's needs.					
Staff are skilled at assessing Digital Technologies.					
Staff assess accurately.					
Assessment for Digital Technologies drives standards forward.					
Assessment is as efficient as possible, minimising additional teacher workload.					
Assessment data is shared easily and is simple to interpret.					
<b>Key actions Digital Technologies Coordinator needs to take: What significant actions, if any, do you need to take to improve Digital Technologies? What is</b>					



# Audit of Digital Technologies

## Hardware

Is hardware maintained? Is it being used effectively? Is it fit for purpose? Do you have enough?

Item(s)	Serial no./ Item no.	Fit for purpose?	Notes: Is it used effectively? Value for money? Accessible?	Any actions needed?





# Audit of Digital Technologies

## Software

Is software available on all platforms? Is it fit for purpose? Is it being used? Is there better out there?

Item(s)	Fit for purpose?	Notes: Is it used effectively? Value for money? Accessible?	Any actions needed?

